Updated 10/21/2024

CE-CERT PARKING PERMIT POLICY

Summary Information:

CE-CERT leases four (4) campus parking spots to allow CE-CERT-based users to conduct CE-CERT-related business and/or research on campus. The increasing needs for campus visits post-pandemic have prompted CE-CERT to update the parking permit policy as described below. This updated policy takes effect on October 21, 2024.

Usage:

CE-CERT parking permits can be used only by CE-CERT personnel whose primary assigned work location is CE-CERT. These include CE-CERT core faculty, CE-CERT staff, and CE-CERT-employed students visiting campus to conduct CE-CERT-related business and/or research.

Reservation:

To provide equitable access to CE-CERT parking permits, the following reservation policies are adopted.

- The reservation must include a clear description of the event or meeting that the person will be attending.
- **Reservations can be made no more than seven (7) days in advance**.
- **Reservations are limited to four (4) hours per day**. Exceptions may be granted if adequate justification is provided. Please contact Carolyn Ray at cray@engr.ucr.edu to request an exception.
- If no parking permit is available for reservation, consider the options below:
    - Purchasing a daily parking permit.
    - Using a CE-CERT vehicle, which does not require a parking permit to park on campus. See CE-CERT Vehicle Usage Policy.

Parking:

The users of CE-CERT parking permits must follow the parking policies below.

- **Do not** park in a spot that someone else has reserved.
- **Do not** stay beyond the end of your reservation period. You may receive a citation from UCR Transportation Services.
- Permits must be PRINTED with the appropriate date and time shown. **Permits may not be handwritten, altered, or reused**. You may receive a citation if you use a handwritten, altered, or expired permit.
- If you violate any of these policies, your parking privileges will be revoked. CE-CERT WILL NOT pay for any citations related to the improper use of parking permits.

If Your Reserved Spot is Taken:

If you arrive to find someone else in your reserved spot, call UCR Transportation Services at (951) 827-CARS (2277) to report the illegal parking. If possible, provide the license plate and vehicle information of the illegally parked vehicle. Then, park in a non-reserved spot and call CE-CERT Front Desk at (951) 827-8509 to let us know and avoid a citation.