Chairs' and Program Directors' Meeting Minutes

Date: April 23, 2018
Location: Winston Chung Hall – Room 443
Attendees:

Guillermo Aguilar
Ilya Dumer
Jay Farrell
Patrick Hartney
Xiaoping Hu
Ashok Mulchandani
Walid Najjar
Marko Princevac
Chinya Ravishankar
Kambiz Vafai
Sharon Walker
Jun Wang
Charlie Wyman

Absent:

Marek Chrobak

1. **Welcome – Sharon**
   Sharon thanked everyone for attending. No items were added to the agenda.

2. **Approval of Minutes from April 13, 2018 meeting – Sharon**
   The revised minutes of the April 13, 2018 meeting were unanimously approved.

3. **Academic Personnel Matters – Jay**
   Jay stated that he will leave it up to Chairs to provide updates on department faculty hires at today's meeting.

4. **Graduate Education - Ravi**
   Ravi distributed a summary BCOE PhD and MS SIRs and noted that PhD SIRs have declined from 121 at this time last year to 94 this year. This year's PhD target is 148 so departments will need to follow-up with offers already made and should consider making additional PhD offers. Xiaoping noted that BIEN's PhD SIRs could be higher than the 12 listed on the summary. The deadline for PhD SIRs has been extended past 4/15/18 and could be extended again by the Grad Division. Ravi added that MS offers can still be accepted. Sharon noted that she has signed several Hellman Fellowship applications from faculty this year.

5. **Undergraduate Education - Marko**
Marko indicated that BCOE should reach its 420 incoming freshman target this year. Also, transfer acceptances are currently at 48 this year which is considerably higher than the 8 at this time last year. He is hopeful that BCOE will reach its 230 target for transfer students this year. AIS scores for incoming freshmen are higher this year than last year.
There were 45 no-appeal dismissals from BCOE this year.
Marko provided an update on the student advising diversity issue discussed at the last Chairs meeting.
BCOE's ABET consultant is currently reviewing the first draft of the self-study documents from Computer Engineering and the MSE Program along with the second draft of Bioengineering's self-study.
The proposed date of the ABET visit will be known in the next few weeks. These visit dates can be negotiated with ABET if needed.

6. **Dean's Update - Sharon**
Sharon noted that Pat Hartney will be retiring in June and that a search for a replacement is underway. He has offered to return on a part-time basis for a while if needed by the new Dean and new CFAO.
Chris Lynch will be visiting BCOE for a few days in May and June. Eilene will be scheduling meetings for him with individual Chairs, Directors and Associate/Assistant Deans.
Sharon anticipates that faculty researchers will be moving into MRB1 in winter and spring quarters next academic year. BCOE faculty from ECE, CSE and BIEN will be moving into MRB1. The building project doesn't have funds to cover moving costs so these costs will likely need to be provided by each college. UCR Advancement is searching for additional funds for MRB1. Any resulting vacant space in colleges will return to the Provost (not college). New faculty (without current lab space) will be moved into MRB1 first.

7. **Department Updates**
ME: Guillermo reported that two new junior faculty have been hired this year (plus the new Dean will have an appointment in ME). Also, he believes that Chen Li will receive an NSF Career Award this year.

BIEN: Xiaoping stated that two faculty hire offers are being processed.

MSE: Ashok didn't have an update.

New Initiatives: Jun reported that a BCOE Innovation Hallway Project has been initiated to complement the Bourns, Inc display on the first floor of WCH. This Project will add displays on BCOE deans and major donors. An opening event will be scheduled to coincide with BCOE's after-commencement party on June 18th. Lastly, a BCOE Commencement Speaker has been identified.

CEE: Charlie stated that the last Water area search candidate is visiting the department today. Also, he is still trying to identify job opportunities for the spouse of CEE's TOE candidate. Jun and Xiaoping offered to help with this effort.

MSOL: Kambiz announced that the new Chemical Engineering specialization has been approved. MSOL will now have seven specializations. Also, he has having difficulty reaching Interim Vice-Provost for Undergraduate Education, Richard Cardullo, about space for MSOL course instruction.

8. **Additional Items**
Marko asked for more feedback and suggestions regarding the student advising diversity issue he identified previously. After discussion, it was recommended that all BCOE departments invite Mariam Lam (UCR Associate Vice-Chancellor for Diversity & Inclusion) to provide a diversity bias presentation at a department faculty meeting or department retreat.

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April 23, 2018

Agenda

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1.	**Welcome**	**Sharon**
2.	**Approval of Minutes from April 13, 2018 Meeting**	**Pat**
3.	**Academic Personnel Matters**	**Jay**
4.	**Graduate Education**	**Ravi**
5.	**Undergraduate Education**	**Marko**
6.	**Dean's Updates**	**Sharon**
7.	**Department Updates**	**Chairs**
8.	**Additional Topics**	

PhD SIRs, as of 4/23/18

	No	Yes	Target
BIEN	19	12	15
CEE	20	13	21
CPSC	26	27	42
ELEN	13	27	35
MSE	5	6	20
ME	7	9	15
BCOE	**90**	**94**	**148**

MS SIRs

	No	Yes
BIEN	4	3
CEE	2	5
CEN	3	2
CPSC	9	15
ELEN	3	3
MSE	3	5
ME	4	1
BCOE	**28**	**34**

PhD SIRs as of April 23

Major	2017	2018
BIEN	3	12
CEE	15	13
CPSC	40	27
ELEN	28	27
MSE	15	6
ME	20	9
BCOE	**121**	**94**