Marlan and Rosemary Bourns College of Engineering

**AGENDA**

Chairs' & Leadership Meeting – December 09, 2025

1) **Updates for Safety and Facilities (Cheung & Ambriz)**
   - TA's know their role in their lab
   - Senior Design: safety and over sight

2) **Systems/IT Updates (Gregory)**
   - No particular updates

3) **Updates from Asst Dean Finance/Admin (Rackstraw)**
   - No updates

4) **Dean Updates (Lynch)**
   - Dean's update
   - Grad division: Nationwide, University of CA is the only one who has a filing fee
   - This week filing fee is due for winter term
   - Chancellor Hu wants to meet quarterly with Deans
   - Emily E. – Admissions practices
     - SAT Quantitative, AP classes taken, AIS Scores

5) **Updates Assoc Dean Undergrad (Liu)**
   - No updates

6) **Update from Assoc Dean Research and Grad (Barth)**
   - Updates on F26 Ph.D. offers
   - International PhD filing fees

7) **Updates from Assoc Dean AP (Gupta)**
   - Comments on an evaluation can be requested to be removed
     - Chair can cc Omar for approval
     - If not approved, it must be appealed to Dan Jeske
8) **Updates from Chair of Faculty (Christidis)**
9) **Updates from Equity Advisor (Eldawy)**
10) **Updates from Asst Dean Development (Rabb)**
11) **Chairs**

- **BIEN (Hu)**
- **CEE (Cocker)**
- **CEN (Kim)**
- **CSE (Shelton)**
  - Online credit unit limits for BCOE majors
    - CS – 45 Unit
- **DS (Tsotras)**
- **ECE (Tuncel)**
- **ME (Xu)**
- **MSE (Guo)**
- **MSOL (Vafai)**
- **Robotics (Roy-Chowdhury)**

- No TA support for graduate support
- Offer letters for PhD early January.