Executive Committee Minutes
April 27, 2017 – special meeting
Winston Chung Hall - 443

Attendees
Tom Stahovich, Chair
Amit Roy Chowdhury, ECE
Alex Balandin, Member at Large
Lorenzo Mangolini, ME
Srikanth Krishnamurthy, CSE
Xin Ge, CEE
Sharon Walker, Interim Dean, Ex Officio
Chinya Ravishankar, Associate Dean, Ex Officio
Marko Princevac, Interim Associate Dean, Ex Officio

Others Present
Rod Smith, Student Affairs Manager
Terri Phonharath, Student Advisor
Will Grover – BIEN (for Dimitrios Morikis)
Eilene Montoya, Staff Liaison

Absent
Jasmine Moreno, Student Representative

1. **Call to Order – 12:08 p.m.**
2. Announcements
   A. Chair
   B. Dean
   C. Associate Deans
      - C. Ravishankar
      - M. Princevac

3. New/Continued Business
   A. Minutes for March 15, 2017 - approved
   B. Course Changes/Additions/Deletions
      - CS 133 – approved

   C. Program Changes
      - Professional MS Program for Industrial Biotechnology (new) – return to department for additional information. There are courses listed in the proposal that have not yet been approved. The formatting and process has not been addressed and therefore BCOE EXEC cannot proceed with the review until those steps are taken.
   D. Catalog Changes – none
   E. Reports to Senate - Conferred Report for Fall 2016 (due May 1) - approved
   F. New Topics
      - APM Revision Proposed Revisions to APM - 285, 210-3, 133 and 740 (due May 29) – Chair Stahovich asked each member to distribute/discuss with each respective unit for additional feedback and bring concerns, input to next meeting.

- Proposal for a Pilot Undergraduate Certificate Program Pilot Program for Internationalizing Undergraduate Students' Learning Experience at UCR (due May 10) – Chair Stahovich to prepare response
- Graduate BCOE Courses – Discussion was had as to whether the existing BCOE Bylaws limit which courses are to be reviewed by EXEC. After review and discussion, it was deemed that there is no limitation on the graduate vs. undergraduate courses to be reviewed. It was agreed upon, moving forward, all BCOE courses, graduate and undergraduate be reviewed and approved at EXEC rather than only Undergraduate courses at EXEC and graduate courses by Dean and/or delegated to an Associate Dean.

4. **Adjournment – 12:38 p.m.**