Executive Committee Minutes
June 1, 2017
Winston Chung Hall - 443

Attendees
Tom Stahovich, Chair
Dimitrios Morikis, BIEN
Alex Balandin, Member at Large
Lorenzo Mangolini, ME
Srikanth Krishnamurthy, CSE
Sharon Walker, Interim Dean, Ex Officio
Chinya Ravishankar, Associate Dean, Ex Officio
Amit Roy Chowdhury, ECE
Marko Princevac, Interim Associate Dean, Ex Officio
Xin Ge, CEE

Others Present
Rod Smith, Student Affairs Manager
Eilene Montoya, Staff Liaison

Absent
Terri Phonharath, Student Advisor
Jasmine Moreno, Student Representative

1. **Call to Order – 12:13 p.m.**

2. Chair announcements –

   A. College meeting is tomorrow
   B. Need Parlimentarian – Amit Roy Chowdhury

3. New/Continued Business
   A. Minutes for May 15, 2017 – approved
   B. Course Changes/Additions/Deletions
   - CS254 (NEW) – return - was returned previously for language in justification.
   - CS226 (NEW) – return for clarification - course says was requested back by department to Returning course per department's request (Brenda Cuevas) - term paper activity should be changed from group to individual activity. However CRAMS version still says groups of 3.
   - EE145 (CHANGE) - approved
   - EE255 (NEW) - approved
   - ME145 (CHANGE) - approved

3. Program Changes - None
4. Catalog Changes – none

5. Reports to Senate - none
6. New Topics
    a. Interim Guidance Regarding Abusive Conduct and Bullying Against Faculty and Academic Appointees – this document seems to be a work in progress; committee agreed to return –
        i. Is this a new policy?
        ii. Are we expanding an existing?
        iii. Context would be helpful as it states that this is for interim guidance
    b. Bylaw Change Proposed Change to Undergraduate Admissions Committee Membership Bylaw 8.23.1
        i. Jim Sandoval by virtue of his position gives him Senate Status and thus is a voting member. The document states he can designate someone to be in his place. LaRae is not a senate member and thus causes an issue to serve on a Senate Committee that requires votes.
    c. Endowed Chair Renewals – what is being reviewed is appointments at the College level. All other levels, i.e., those at the Provost level are not being included in this batch as those have a different review process. Vote for EXEC is to ensure that the person in place is complying with the terms/requirements of each Endowment.

        i. Babbage Chair, Environmental Engineering – Per Tom there are no specific requirements other than it is connected with Bioengineering. Per Xin the department voted in support of Sharon to continue. Committee supported as well.

        ii. Ford Motor Company Chair in Environmental Engineering – this one does not state that this is tied to the Director of CE-CERT appointment; it has just been tradition. Per Xin, the department did vote and was in full support for Charles Wyman to continue. The committee recommends the same as he is continuing research in Energy.

        iii. W. Ruel Johnson Chair – for someone to be engage with CE-CERT. Ashok has served in this capacity and per Xin the department was in support. CE-CERT provided an external recommendation/vote even though it was not required. Exec voted in support for Ashok to continue.

        iv. Yeager Families Chair, Environmental Engineering – Exec supported for Matt to continue

        v. Jacques S. Yeager, Sr. Chair in Bioengineering – this requires collaboration with SoM. Victor's statement clearly shows this activity. Per Dimitrios, BIEN faculty are also faculty for Biomedical Sciences. Per

Dimitrios, the department was via a secret ballot but they were not provided the results – his question was could they be notified of the results? Per Tom, we are not voting for or against. The role of the committee is to make sure that the individual is complying with the terms. 1 oppose all rest in favor.

For future, the EXEC committee would like department votes for open discussion at meetings. And that each incumbent provide uniform documents that clearly detail how they comply with terms/requirements of endowed chair appointment. Why is this person the right choice for this chair --- info wanted from department. Documentation of initial nomination with reason as to why they are being identified for it. The persons self statement should show how they comply along with their CV.

4. **Mangolini asked for update on Dean's Search – what can we offer to a new dean. Per Tom, he will be giving update at College meeting. Cindy has eluded to a dowry for the new Dean. We may be able to "mortgage" future separations and give them to the new dean is one option. Another option is Cluster hiring. Another option is to pull back existing cluster hiring and give those lines to the Dean. The promise on mortgaging is that it is not a promise of growth but rather a promise of non-shrinking.**

5. **Adjournment – 12:38 p.m.**