Executive Committee Minutes
February 26, 2018 – 11 am
Winston Chung Hall - 443

Attendees
Tom Stahovich, Chair
Xin Ge, CEE
Chinya Ravishankar, Associate Dean, Ex Officio
Dimitrios Morikis, BIEN
Amit Roy Chowdhury, ECE

Others Present
Terri Phonharath, Student Advisor
Eilene Montoya, Staff Liaison
Rod Smith, Student Affairs Manager
Mart Molle for Philip Brisk (CSE)

Absent
Lorenzo Mangolini, ME
Vagelis Hristidis, Member at Large
Philip Brisk, CSE
Sharon Walker, Interim Dean, Ex Officio
Marko Princevac, Interim Associate Dean, Ex Officio

Call to Order – 11:10 am

- Minutes from January 30, 2018 **– Minutes were approved (motioned by Ravi, 2nd by Tom; abstain – CSE & ME substitute representatives)**

2. **Announcements**
   - Chair

3. **Course changes/additions/deletions –**
   - BIEN 136 (change - F18) – Change from

Justification: The department added BIEN 140A/CEE 140A as a basic engineering course that has bioengineering knowledge needed for student success. BIOL 005A was removed because of BIOL 005B as requested by the Executive Committee.
To: BIOL 005A was removed because it is subsumed by BIOL 005B. BIEN 140A/CEE 140A has been added to provide students success in this course.
Once this change is made then course is approved.

- ME 018A (change - F18) - approved
- ME 018B (new - F18) - approved
- ME 100 (change - F18) - approved
- ME 103 (change - F18) - approved
- ME 110 (change - F18) - approved
- ME 113 (change - F18) - approved
- ME 118 (change - F18) - approved
- ME 140 (change - F18) - approved

- MSE 136 (change - F18) – cross-listed with BIEN136 – see changes for BIEN 136 then approved.
- MSE 155 (new - F18) – approved
- CEE 200 (change - F18) - approved
- CEE 202 (change - F18) - approved
- CEE 204 (change - S18) - approved
- CEE 206 (change - F18) – change semicolon then approved
- ENGR 204 (new - F2018) –
    - Description states: Presents additional challenges to the project manager compared with the management of a single large project. This advance course builds on project managers' previously acquired knowledge and skills in the areas of scope, time, cost, risk, human resources, leadership, and teambuilding through a combination of lecture and team based learning exercises.
    - Return or further clarification. What exactly is being presented as challenges?
- MSE 211 (new - F18) – return for further clarification.
- MSE 225B (change - F18) - approved
- MSE 233A (new - F18) –
    - Course desciption needs to be cleaned up. Semi-colon is not in the correct place and not used properly and needs to be corrected.

      Prerequisite(s): graduate standing in Engineering; or consent of instructor. MSE 233A online section; enrollment in the Online Master-in-Science in Engineering program
- MSE 233B (new - F18) – "Probability" should not be capitalized. Life cycle is not hyphenated. Edits need to be made as statements are not clear. Also semicolon problem in write up (see prereq).

4. **Program Changes**
    - **Computer Engineering Undergraduate Program Change** - justification 2 is not sufficient; #3 is not clear; #4 #5 – cannot simply state ABET doesn't want it. Return to the program and have CEN ugrad committee rewrite this for further clarification/clarity.
    - **Computer Science Undergraduate Program** – return for editing. The verbiage is not sufficient/clear.

5. **Reports to Senate – NONE**

6. **Campus Review**
    - Proposed Changes to Committee on Courses General Rules & Policies Governing Courses of Instruction (**due March 13**) – discussion took place to review the Banner system constraints. How to maintain consistency in sub-titles is needed. A response will be prepared to detail the committee's discussion and suggestions.
    - Proposal: Campus Implementation Procedures for the Negotiated Salary Trial Program (**due March 15**) – Individuals can negotiate up to 30% more for salary if there are funds in place

by June 30th of the prior year. No further salary changes can be made once an agreement is made. Should funding be removed, then the college and/or campus is stuck to come up with the difference negotiated. A response to include clarification on what "Released based salary" is referring to; and clarification on what type of funds may be used.

7. **System-wide Items for Review**
   - APM Revision: Second Systemwide Review: Proposed Revised APM Sections: 285, 210-3, 133, 740, 135 and 235 (**due February 5**) – Asso. Dean Farrell was conferred and no additional comments were provided. This proposal makes little sense as to why such individuals should make so much more or the ability to without the need to bring in research funds. They must simply meet the teaching requirements.
   - Proposed Policy: *Proposed Presidential Policy on Open Access for Theses and Dissertations* (**due February 28**) - A proposal will be written with items discussed.

8. **New Topics/Items**
   - **Meeting date for March - March 19 @ 11 or noon?**

Meeting adjourned 12:55 pm