Executive Committee Minutes
October 26, 2017 – 11 am
Winston Chung Hall - 443

Attendees
Tom Stahovich, Chair
Vagelis Hristidis, Member at Large
Lorenzo Mangolini, ME
Philip Brisk, CSE
Sharon Walker, Interim Dean, Ex Officio
Chinya Ravishankar, Associate Dean, Ex Officio
Marko Princevac, Interim Associate Dean, Ex Officio
Xin Ge, CEE

Others Present
Rod Smith, Student Affairs Manager
Terri Phonharath, Student Advisor
Eilene Montoya, Staff Liaison
Will Grover for Dimitrios Morikis
Hamed Hossein for Amit Roy Chowdhury
Ilya Dumer for Amit Roy Chowdhury

Absent
Amit Roy Chowdhury, ECE
Dimitrios Morikis, BIEN

1. **Call to Order – 11:03 am**
   - Minutes from October 9, 2017 **- approved**

2. **Announcements**
   - Chair
     - Search for BCOE Dean is ongoing
       - Tomorrow will be the first call with the search firm
       - November 13 will be the first major review of applications
     - Cindy Larive was appointed as permanent Provost
   - Dean
     - UC Path is slated for official launch in December and transition to the new systems and process will be impactful with staff
     - BCOE is currently trying to lobby for another position on CAP
       - Currently campus requires 33 files per year to have a position/slot. Last year we had 55 files so we are hopeful that next year we may have 66 files and be granted another position
   - Associate Deans –
     - Ravishankar announcements
       - Helen Chen's departure to CNAS was due to a career move on her part. An attempt was made to retain her
       - Temporarily, additional support has been offered to Mitch with a student assistant
       - Search for Helen's replacement has been initiated
     - Princevac announcements
       - We are now in week 5 of Fall quarter and we have several programs that have over enrolled (CSE, BIEN, ChemE)

- We are at 55 transfers and 450 freshman
- Yimei Zhang (Rosie) resigned and we completed a search and have chosen Guadalupe Ruiz as Transfer Initiatives and Professional Development Coordinator
- First ABET self-study has been submitted to our consultant for review and our next one is due before Thanksgiving

3. **Course changes/additions/deletions -**
    - BIEN 115 (change) – approved
    - BIEN 275 (new) – returned for rewrite
    - BIEN 276 (new) – returned for rewrite
    - CEE 238A (new) – tabled for next session
    - CEE 238B (new) – tabled for next session
    - CEE 238C (new) – tabled for next session
    - CEE 248 (new) – tabled for next session
    - CHE 124L (change) – approved
    - CS009 (E-Z) (new) - approved
    - CS 009M (change) – returned for changes
    - CS 009P (new) – returned for changes
    - CS 010 (change) - approved
    - EE 005 (new) – tabled for next session
    - EE 118 (new) – was already approved last session
    - EE 147 (new) – tabled for next session
    - EE 206 (change) – tabled for next session
    - EE 208 (change) – tabled for next session
    - MSE 227A (change) – tabled for next session
    - MSE 227B (new) – tabled for next session
    - MSE 233A (new) – tabled for next session
    - MSE 233B (new) – tabled for next session
    - MSE 239A (new) – tabled for next session

4. **Program Changes - None**
5. **Reports to Senate**
    - Conferred Report: Winter 2017 (due November 1) - approved
    - Conferred Report: Spring 2017 (due November 1) - approved
    - Annual Report of BCOE Executive Committee 2016-17 (due November 1) - approved
6. **New Topics/Items**
    - Breadth Requirement Proposal Gender Studies Breadth Requirement - revised proposal (due November 1) – response to be prepared by Tom and submitted
    - Report Review Draft WASC Institutional Report (due November 3) – response to be prepared by Tom and submitted
    - Change to Campus Guidelines Proposed Changes to Guidelines for Remote Learning Courses (due November 6) – response to be prepared by Tom and submitted
    - Report Review Sustainability Ad Hoc (due January 5) – tabled for discussion at next session

Meeting adjourned 1:56 pm