Executive Committee Minutes
November 14, 2017 – Noon
Winston Chung Hall - 443

Attendees
Tom Stahovich, Chair
Vagelis Hristidis, Member at Large
Dimitrios Morikis, BIEN
Lorenzo Mangolini, ME
Sharon Walker, Interim Dean, Ex Officio

Others Present
Terri Phonharath, Student Advisor
Rod Smith, Student Affairs Manager
Eilene Montoya, Staff Liaison
Ilya Dumer for Amit Roy Chowdhury
Mart Molle for Philip Brisk

Absent
Amit Roy Chowdhury, ECE
Marko Princevac, Interim Associate Dean, Ex Officio
Philip Brisk, CSE
Chinya Ravishankar, Associate Dean, Ex Officio
Xin Ge, CEE

1. **Call to Order – 12:10 am**
   - Minutes from October 26, 2017 **– approved motioned by Sharon, 2nd by Lorenzo, Mart abstained**

2. **Announcements**
   - Chair
     - At Executive Council, discussion occurred regarding time to graduation. Seems that other colleges are holding seats for their own students thus causing hardship for our students.
       - We had discussion last time (gender studies) of offering our own version of the Gender Studies course to avoid such hardship for our own students
       - SOBA had some issues that CHASS had too many requirements already for their students and thus may be changing requirements or offering their own version of the courses
     - Dean's Search had its first review/update meeting yesterday
       - Reviewed the process
       - Ads are currently out – been out over last 4 weeks
       - Applications are now being received and we also have folks who are interested but have not yet applied
       - In mid-January a long list will be put together for airport interviews
       - In February is when airport interviews will be conducted
       - Isaacson-Miller feels we are on track

   - Dean
     - Cluster Hiring Initiative (see handout) – to move forward based on what has occurred so far and for review of information provided for discussion

        - Vice Provost for UGrad position will be officially put forward for search to start. Search will be an internal campus one with interviews to occur in February. This would be a great opportunity for any of our faculty to think about applying for. Also discussion was made for making this not only a Vice Provost for UGrad but possibly make it equivalent to Grad Div Dean
        - Attended the UCEE Dean's meeting yesterday. Will be gathering her notes and sharing information at next meeting
        - Chancellor will be having a Town-Hall meeting on the 29th, should be attended
- Associate Deans –
    - Ravishankar absent
    - Princevac absent

3. **Course changes/additions/deletions –**
    - CS009M – approved
    - CS009P – approved on the condition that rewording on course is a NEW course not course renumbering
    - CS010 – approved
    - EE005 - approved
    - EE142 – return have EE/CS decide where the overlap is and how does this differ from the CS course? Title should include "Image Processing". The description shows the direct overlap with CS course so what is the need for this course – that needs to be made clear.
    - EE147 – approved
    - ENGR001(E-Z) - table
    - ENGR002(E-Z) - table
    - ENGR101(E-Z) - table
    - ENGR102(E-Z) – table
    - MSE 134 - approved
    - CEE 200 – approved but change to Master of Science not Master in Science in preq
    - CEE 204 - approved but change to Master of Science not Master in Science in preq
    - CEE 206 – return - in prereq see where ugrad course is noted – change statement to "equivalent to ___ or consent of instructor"- check with registrar to see what appropriate verbiage should be used to avoid ambiguity
    - CEE 238A – approved
    - CEE 238B – approved
    - CEE 238C – approved
    - CEE 248 – approved
    - EE 206 – approved
    - EE 208 – approved
    - MSE 227A - approved
    - MSE 227B - approved
    - MSE 233A - approved
    - MSE 233B - approved
    - MSE 239A - approved

Courses not offered in 4 years – Eilene to send reminder to Charlie to process removal of courses in CRAMS

- Memo to CEE
- Master list of NOFY
- List of CEE Courses: 011, 212, 220, 221, 230, 231, 234, 242, 245, 246, 251, 261, 262

Courses with Priority Enrollment terms expiring in Fall 2017: Memo to Chair

- BIEN 175A
- BIEN 175B
- BIEN 175C

  Dimitrios will speak with Xiao Ping to make appropriate change

4. **Program Changes – Mechanical Engineering**
5. **Reports to Senate - None**
6. **New Topics/Items**
    - Proposal Open Access 2020 (OA2020) – memo that the topic was discussed
    - Report Review Sustainability Ad Hoc (due January 5) – tabled for discussion at next session

Meeting adjourned 1:56 pm